

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting Tuesday, August 01, 2017 7:06pm - 8:10pm	Board Members Present :		Others :	Visitors :
	Miles Becker	Cathy Santos (President)	Carol Ferlito (D.OPL)	Jeane Brown (FOL)
	George DeMass	Dr. Joseph Sgarlata (Policy)	Mercedes Niess (Co-Treas)	
	Kathleen Mantaro (VP)	Lee Walker Jr.		
	Andrea Ross (Recording Secretary)			

#	Item	Presenter	Action
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1) Approval and Additions to Agenda	C.Santos	official action												
No Additions Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for 01-August-2017														
<table border="1"> <tr> <td>Motion:</td> <td>- 2nd:</td> <td>In favor:</td> <td>Opposed:</td> <td>Absent:</td> <td></td> </tr> <tr> <td>M.Becker</td> <td>G.DeMass</td> <td>M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata</td> <td></td> <td></td> <td>Motion: Passes</td> </tr> </table>	Motion:	- 2nd:	In favor:	Opposed:	Absent:		M.Becker	G.DeMass	M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata			Motion: Passes		
Motion:	- 2nd:	In favor:	Opposed:	Absent:										
M.Becker	G.DeMass	M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata			Motion: Passes									

2) Welcome and Public Comment	C.Santos	greetings
Greetings to FOL member Jeane Brown <ul style="list-style-type: none"> News from FOL: FOL has a new member, and a good blend of ages (80 members, 9 board members) FOL discussed miniature golf event: <ul style="list-style-type: none"> It is too expensive, considering the amount made on the event; Plan to make own 9-hole course, with literature theme Will work with Bookmobile to give every attending child a book Need a place to store (plan to make sections colapsable for flat storage) <ul style="list-style-type: none"> C.Ferlito: no space in library C.Santos: asks FOL to get back with potential dimensions needed for storage A.Ross: could space be donated/discounted? Either from a local storage company donating/discounting space, or as a earmarked donation through something like the Be Like Ruth project. Another potential donation via the "Ruth Sayer Wishlist" could be golf clubs/balls 		

3) Correspondence	C.Santos	
Letter received about "offsite corrections" <ul style="list-style-type: none"> C.Ferlito notes that the library does not have the space with dedicated computers for this use, room in the Ed Center suggested. 		

4) Approval of Minutes of Regular Board Meeting Tuesday 11-July-2017	A.Ross	official action												
Motion to Accept Minutes of Tuesday 11-July-2017 Regular Board Meeting														
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J.Sgarlata	M.Becker	M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata			Motion: Passes									

5) Financial Report	M.Niess	report												
M.Niess: first month of new fiscal year, no issues to report Motion to Receive and File Financial Report														
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6) Committee Reports-														
6.a) Finance Committee (M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella)	M.Niess	discussion												
C.Santos: <ul style="list-style-type: none"> notes that the contact information on file with the comptroller should be changed to ensure the right people are in the loop the Comptroller report should be filed by the end of the week 6.a.1) Discussion of modifications of the monthly budget report C.Ferlito advises returning to prior calendar-month format for accuracy and staff workload														
6.b) Building Committee (L.Walker, C.Ferlito, G.Krul)	L.Walker	report												
C.Ferlito reports <ul style="list-style-type: none"> Waiting to do ceiling repairs (pulling apart pipes requires G.Krul negotiating date with Upstate); no cost estimate yet 														
6.c) Personnel Committee (K.Mantaro, J.Sgarlata, G.DeMass)	K.Mantaro & J.Sgarlata	no report												
A mandatory minimum wage will happen in January 2018. Not enough information to go into executive session Motion to Table 6.c.1 "Executive session: discussion of salary increase for library subs" (and related 8.c vote on salary increase for library subs)														
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6.d) Policy Committee (J.Sgarlata)	J.Sgarlata	no report												
6.e) Library Services Committee (A.Ross, E.Elsner, C.Wilcox, D.Collins, K.Swartz, M.Redding)	A.Ross	no report												
6.f) Technology Committee (A.Ross, E.Elsner, C.Wilcox)	A.Ross	no report												
6.g) Art Gallery Committee (C.Ferlito, E.Elsner)	C.Ferlito	no report												
6.h) Nomination Committee (C.Santos, G.DeMass)	K.Mantaro	no report												

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#	Item	Presenter	Action
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7) Old Business-		C.Ferlito	
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8) New Business-			
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8.a) Director's Report		C.Ferlito/E.Elsner	report
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- Submitted electronically to Board : see full report for details
- OCSD sent request for \$2,863.26 for remittance/"charge-back" fees, library will pay from contingency fund.
 - City Hall sent letters to candidates for library's part time position
 - Library Security issue involving City police
 - C.Santos: when ICU not on hand, call C.Ferlito, E.Elsner, 911
 - C.Ferlito: this summer has been much better than last for security issues, ICU really making a difference
 - New window will be needed, old deemed not worth repairing
 - Auditors will try to comply with 60day deadline
 - OPL has almost completed all criteria for NCLS \$700 grant
 - NCLS would like more board members to email legislators
 - C.Ferlito will fine-tune Tech Plan (Board must then pass in Sept2017 meeting)

8.b) Select the date for the Board of Trustees training workshop (19-Sep-17 or 26-Sep-17)			Discussion
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Board has choice of two dates for training. Evening time chosen for convenience of library staff; Board, staff, and FOL invited
 Date decided: 19-September-2017 @ 6pm

8.c) Salary increase for library Subs			
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Discussion in executive session tabled, vote tabled as well; vote at item 6.c

Adjournment: Next regular board meeting is 7 pm on Tuesday 05-September-2017.			
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Motion to Adjourn

Motion: A.Ross	- 2nd: L.Walker	In favor: M.Becker K.Mantaro C.Santos L.Walker A.Ross J.Sgarlata	Opposed:	Absent: G.DeMass	Motion: Passes
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