

Meeting Feb 7 2017 7:00-7:48 Acting Secretary: Carol Ferlito

Board members present:

Miles Becker
George DeMass
Kathleen Mantaro (VP)

Cathy Santos
Dr. Joseph Sgarlata

Excused: Andrea Ross & Lee Walker

Others: Carol Ferlito, Director
Mercedes Niess, Co-Treasurer

Visitor: Stephanie Magrisi (FOL rep) and Karen Swartz (Children's Program Coordinator)

1. Approval and Additions to Agenda:

Motion: G DeMass/ J Sgarlata approved agenda. In favor: Becker, DeMass, Mantaro, Santos, Sgarlata

2. Welcome and Public Comment:

- Stephanie thanked the Board for their support on the Miniature golfing program in January. Approximately 140 people golfed over the 2 day period. Very few teens participated. Reminded Board that FOL is having a Breakfast at the Masons on Feb 19th
- Karen Swartz presented her "Children's Resource Center Project" at a cost of \$5,300. Funds were obtained through 2 grants from NCLS (\$1,000 for the project) + \$600 from the NCLS incentive grant that was pledged by the Board last month towards the project. Donations of \$500 were given by Dr. Dexter, FOL, and a private donation. Burkes, Rabys and Lowes pledged to cover the costs of materials. The Shineman Foundation has agreed to pay the balance. Local builder Arty Jones will begin in Feb. on building the shelving & tugboat. Karen was congratulated for all her work in making this happen. Once the project is completed, Karen plans on having a ribbon cutting and inviting all the contributors, board and legislators. It will be held on either a Wed or Friday morning to allow children from the Story Hour programs to participate.

3. Correspondence

- The library received a check for \$6,953.77. This is our portion for the County Funds paid to the Oswego County Library Council.
- Letter from the IRS stating they had received our correspondence regarding late charge in filing form 5227. It state that no action needs to be taken at this time. Copy of letter will be sent on to Cindy Tascarella.

4. Approval of Minutes for January 3 2017. Motion made by Dr. Sgarlata, 2nd by Miles Becker. In favor: Becker, DeMass, Mantaro, Santos, Sgarlata.

5. Financial Report

Motion made to receive and file the Financial Report. Sgarlata/DeMass. In favor: Becker, DeMass, Mantaro, Santos, Sgarlata

6b. Building Committee: C. Ferlito reported that Chem Dry was approached by Lee Walker to provide a quote to clean the library's carpets. It was questioned why since we have our own carpet cleaner purchased 2 years ago and George Krul cleans the carpets in the spring and fall.

6c) Personnel

The committee met on 2/7/17 and discussed the results from a staff meeting held 1/12. Present at the staff meeting were Kathy Mantaro and Cathy Santos. The staff were asked to see the needs of the library and staff over the next 5 years. Responses were to be sent to Carol, Kathy & Cathy.

6d Policy: no report

6e: Library Service Committee: no report

6f: Technology Committee: no report

6g Art Gallery: no report

6h Nomination Committee: no report

7 Old Business:

a. Follow-up on discussion regarding the payback charges from the OCSD for 2013/14 and 2014/15. A letter and bill from OCSD was received 2/6/17 stating that the bill will only include charges from 2014/15 or \$466.01. A copy will be sent to Cindy Tascarella and payment will be made under the library's contingency fund.

New Business:

8. a. Director's report:

1. Gift of \$500.00 was made by Priscilla Wilson to be used for the Children's Resource Center
2. Dave Woolworth was hired as a cleaner for Feb 6 through 10th to cover period of custodian's vacation. The library is working on a sub list for cleaners
3. Minetto Painting has completed the windows as per the SAMS grant. Dave include as a gift the painting of the sills on the main floor, repaired & painted area near front entrance vestibule and painted the inside exterior door. He completed repairing and painting of the damaged south main floor addition wall which was a separate contract. Under building repairs, we asked him to repair/repaint the railings from the main floor to the next level where the paint had failed (\$225) Dave completed the task and redid the railings to the lower floor as well. He could find no water/dampness in any of the

- areas covered under the SAM grant and hopefully we will not have bubbles in the future.
4. The state report has been submitted to NCLS. The Board will need to pass a resolution of assurance.
 - 8a4.1 “The library operated in accordance with all provisions of Education Law and Regulations of the Commissioner, and assures that the Annual Report was reviewed and accepted by the Library Board on Feb 7, 2017” Motion DeMass/Becker. Passed DeMass, Sgarlata, Becker, Mantaro, Santos.
 5. While completing the state report it was noted that not all funds had been received from the OCSD for the 2015-16 year. The public agreed to a tax levy of \$1,189,701. According to our records, only \$1,143,387.43 has been paid for that period. This leaves a balance of \$46,313.57 unpaid. The OCSD has been called and they will be looking into this.

Adjournment: Next regular board meeting is 7 pm on Tuesday March 7th. DeMass/Becker. In favor: DeMass Becker ,Mantaro, Santos and Sgarlata.