

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting Tuesday, January 05, 2016 7:05pm - 7:50pm	Board Members Present :		Others :	Visitors :
	Miles Becker	Cathy Santos (President)	Carol Ferlito (D.OPL)	Jerry Schell (NCLS)
		Dr. Joseph Sgarlata (Policy)		Carol Fitzsimmons (FOL)
	Kathleen Mantaro (VP)	Lee Walker Jr.		
	Andrea Ross (Recording Secretary)			

#	Item	Presenter	Action
1)	<u>Approval and Additions to Agenda</u> split item 4 into 4a&4b, change committee reports to #7, old business to #8, and new business to #9 Motion to Accept Agenda Motion: A.Ross - 2nd: M.Becker In favor: M.Becker K.Mantaro C.Santos L.Walker A.Ross J.Sgarlata Opposed: Absent: G.DeMass Motion: Passes	C.Santos	official action
2)	<u>Welcome and Public Comment</u> Welcome to Jerry Schell, and introduction to Board. Presentation at item 6. Carol Fitzsimmons (FOL) - all hands on deck for the next two weeks in run up to mini-golf. Instead of bake sale, pizza, cookie, soda will be available after the event. - Fundraising day at Fajita Grill this month	C.Santos	greetings
3)	<u>Correspondence</u> Patty Richie sent correspondence to Karen Swartz regarding cards for troops made at the library. Notice received of 12/31/15 payroll increase from \$8.93 to \$9.00 for any weekday subs. C.Ferlito sent letters about disruptive teens to two parents, spoke with a third, and prohibited the three teens from the library until 01-FEB-16. The teens repeatedly went into restricted areas. Further discussion at item 8.a.	C.Santos	
4)	<u>Approval of Minutes</u>		
4.a)	<u>Approval of Minutes of December 01, 2015</u> No corrections noted Motion: M.Becker - 2nd: A.Ross In favor: M.Becker K.Mantaro C.Santos L.Walker A.Ross J.Sgarlata Opposed: Absent: G.DeMass Motion: Passes	A.Ross	official action
4.b)	<u>Approval of Minutes of December 15, 2015</u> No corrections noted Motion: M.Becker - 2nd: K.Mantaro In favor: M.Becker K.Mantaro C.Santos L.Walker A.Ross J.Sgarlata Opposed: Absent: G.DeMass Motion: Passes	A.Ross	official action
5)	<u>Financial Report</u> M.Niess unable to attend - Report was submitted to Board with no known issues - the change in line item 9000 is due to the change in insurance. Motion to Receive and file Report Motion: M.Becker - 2nd: A.Ross In favor: M.Becker K.Mantaro C.Santos L.Walker A.Ross J.Sgarlata Opposed: Absent: G.DeMass Motion: Passes	M.Niess	report
6)	<u>Internet Upgrade</u> Presentation by, and discussion with Jerry Schell of NCLS - Many libraries in NCLS have slow internet connections. FCC changes this year indicate for locations with 50k or fewer users rate is 3x faster than Oswego's. - Time Warner Cable (TWC), the current internet provider for OPL, cannot achieve the desired speed of connection. - The proposal would involve a fiber line from the street to the library, then from the street to NCLS, then directly to the internet. ONLY libraries would connect to this line, so there would not be slowdowns due to increased volume at busy times of the day/week. - a "master firewall" would be at NCLS to protect access. - a call center will support the line itself, and be available after hours for support. - construction grant funds and NCLS may cover 25% (or \$200,000) costs (federal e-rate program covers 75%); NCLS may cover cost to break contract with TWC (may not be a factor). - funding unknown until May 2016 - Goal for project up and running : end of October - e-rate federal funding requires filtering (managed by NCLS, not individual libraries) - Monthly cost to individual libraries is expected to be \$150-\$175, but will depend on the number of libraries that sign up for the network (there is a fixed monthly cost at NCLS for the network) - This rate is comparable to OPL's current rate for internet. The TWC bill is higher, but includes the phone lines. - one main advantage is the direct, private, line from OPL to NCLS; data is more secure. - Another advantage in an ability to prioritize staff data over patron data (meaning, library services will not be disrupted by large data use. (100Mb/s OPL-NCLS, 1Gb/s NCLS-internet) - contract is for 3yrs, and renewable after that; costs should remain the same or go down. - In so far as are Potsdam, Ogdensburg, Fulton and Governor. - OPL will need building permit (\$400-\$500) to put in line at 1st street (vendor may cover that cost. 1st year of fiber costs covered under e-rate.	Jerry Schell	presentation

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7)	<u>Committee Reports-</u>																																												
7.a)	<u>Finance Committee</u> Deferred to 02-FEB-16 meeting.	M.Niess																																											
7.b)	<u>Building Committee</u> Cooling Tower and Maintenance Program and Plan Update on building repairs G.Kuhl says we do not have a cooling tower, so the Board does not need to take any action or vote. C.Ferlito has no update on the building. She is still trying to contact potential workers who can fix the windows in the spring	C.Ferlito & L.Walker	report																																										
7.c)	<u>Personnel Committee</u>	K.Mantaro & J.Sgarlata	no report																																										
7.d)	<u>Policy Committee</u>	J.Sgarlata	no report																																										
7.e)	<u>Library Services Committee-</u>	A.Ross	no report																																										
7.f)	<u>Technology Committee-</u>	A.Ross	no report																																										
7.g)	<u>Art Gallery Committee-</u>	C.Ferlito / E.Elsner	no report																																										
7.h)	<u>Nomination Committee-</u>	C.Santos	no report																																										
8)	<u>Old Business-</u>																																												
8.a)	<u>Disruptive behavior in the library</u> C.Ferlito had to contact several parents about the disruptions caused by some teens. - One young man is banned for six months for propping open doors (a major safety and security issue). - one additional girl is on a "watch list" - three teens were banned until 01-FEB-16 Oswego police will attend staff meeting to cover these and other safety issues. Numerous patrons, volunteers, staff, and subs have all been worried and upset by altercations with teens.	C.Ferlito	discussion																																										
9)	<u>New Business-</u>																																												
9.a)	<u>Director's Report</u> For full report see January 5th, 2016 Director's report. C.Ferlito is trying to get a sub through the civil service requirement to cover for staff going on leave.	C.Ferlito / E.Elsner	no report																																										
9.b)	<u>Advocacy Day</u> An email should have been received by the board 14-DEC-15, FOL has printed postcards in past years for patrons to sign. The library will cover mailing costs. The postcards are sent to Albany to advocate for library support and funding. Library Advocacy Day 2016 is March 02.	C.Ferlito	discussion																																										
9.c)	<u>Proposal to participate in the initial E-rate filing for Funding Year 2016 to increase and improve patron access to the internet</u> Discussion held at item 6 Motion to participate in the initial E-rate filing for Funding Year 2016 to increase and improve patron access to the internet	C.Ferlito	discussion																																										
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	<u>Adjournment: Next regular board meeting is 7 pm on Tuesday February 02, 2016.</u>																																												
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