

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting Tuesday, July 05, 2016 7:03pm - 7:26pm	Board Members Present :		Others :	Visitors :
	Miles Becker			Guy Alton (Visitor)
	George DeMass	Dr. Joseph Sgarlata (Policy)		Janet Hutcheson (FOL)
	Kathleen Mantaro (VP)	Lee Walker Jr.		
	Andrea Ross (Recording Secretary)			

#	Item	Action	Presenter
1)	Approval and Additions to Agenda No Additions to Agenda. Date off meeting should be July 5th, and date of Minute Approval should be June 7th Motion to approve Agenda of Tuesday, July 5th, 2016 Motion: - 2 nd : G.DeMass J.Sgarlata In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata Opposed: Absent: C.Santos Motion: Passes	official action	K. Mantaro
2)	Welcome and Public Comment Welcome to visitor Guy Alton and FOL representative Janet Hetcheson Report on FOL: There will be no July or August meetings. A currently vacant position will be filled.	greetings	K. Mantaro
3)	Correspondence No correspondence received		K. Mantaro
4)	Approval of Minutes of June 07, 2016 Motion to approve Minutes of June 07, 2016 Motion: - 2 nd : G.DeMass J.Sgarlata In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata Opposed: Absent: C.Santos Motion: Passes		A.Ross
5)	Financial Report M.Niess submitted financials to Board via email, and C.Tascarella reported by email that numbers look good. J.Sgarlata reports that there is no new information about insurance (line 6000) Motion to receive and file financial report Motion: - 2 nd : M.Becker A.Ross In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata Opposed: Absent: C.Santos Motion: Passes	report	M.Niess
6)	Committee Reports-		
6.a)	Finance Committee M.Niess absent, motion to table report until 02-AUG-16 meeting Motion: - 2 nd : M.Becker G.DeMass In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata Opposed: Absent: C.Santos Motion: Passes	no report	M.Niess
6.b)	Building Committee C.Ferlito compiled a Full Report, located on reverse of Director's Report L.Walker reports he and M.Becker unable to meet with C.Ferlito about report Discussions:	report	C.Ferlito & L.Walker
6.b.1)	Problems with the Security panic alarm triggering on the main floor causing the police to be sent to the Library. K.Mantaro reports that the alarm has triggered on several occasions, cause is unknown. G.Krul and C.Ferlito are investigating		
6.b.2)	Leak in a ¾" pipe valve for air conditioning pipes located in the basement (see Director's report per meeting held on June 21, 2016)		
6.b.3)	Painting of the interior (see Director report, June 21, 2016)		
6.b.4)	Damage to several areas of the stone cap sealant (see Director report, June 21, 2016)		
6.b.5)	Damage to metal cover located on E. Oneida St. (see Director's report per meeting held on June 21, 2016)		
	All five topics will be further discussed at 02-AUG-16 meeting		
6.c)	Personnel Committee Report delayed at request of two individuals. Board will need to go into Executive Session at 02-AUG-16 meeting to discuss	no report	K.Mantaro/ J.Sgarlata/ G.DeMass
6.d)	Policy Committee	no report	J.Sgarlata
6.e)	Library Services Committee-	no report	A.Ross
6.f)	Technology Committee-	no report	A.Ross
6.g)	Art Gallery Committee-	no report	C.Ferlito / E.Elsner

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6.h)	<u>Nomination Committee-</u>	report	G. DeMass
	Committee not yet named L.Walker and Mercedes Niess wonder if a security committee should be added to the subcommittees. The Policy Committee will investigate the matter. New Board must be elected		
	Motion to Nominate Cathy Santos as the July-2016 to June-2017 President of the Oswego Public Library Board of Trustees		
	Motion: M.Becker	- 2nd: J.Sgarlata	In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: C.Santos
			Motion: Passes
	Motion to Nominate Kathy Mantaro as the July-2016 to June-2017 Vice President of the Oswego Public Library Board of Trustees		
	Motion: L.Walker	- 2nd: M.Becker	In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: C.Santos
			Motion: Passes
	Motion to Nominate Andrea Ross as the July-2016 to June-2017 Secretary of the Oswego Public Library Board of Trustees		
	Motion: M.Becker	- 2nd: J.Sgarlata	In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: C.Santos
			Motion: Passes
	Motion to Nominate Joe Sgarlata as the July-2016 to June-2017 Fiscal Officer of the Oswego Public Library Board of Trustees		
	Motion: M.Becker	- 2nd: L.Walker	In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: C.Santos
			Motion: Passes
7)	<u>Old Business-</u>		
7.a)	Discussion: updates on ICU security and teen behavior concerns		C.Ferlito/ E.Elsner
	C.Ferlito and E.Elsner not present, report delayed until 02-AUG-16 meeting		
7.b)	Discussion: Lost YA books- suggestions for reducing/eliminating the theft of books		C.Ferlito/ E.Elsner
	This has been an ongoing issue for the library. Board will search possible solutions.		
7.c)	Announcement: OPL receives Public Library Construction Grant for the amount of \$66,095.		
	Announcement: The New York State Education Department/New York State Library is pleased to announce that your library's application for the 2015-2016 Public Library Construction Grant Program has been approved for the amount of \$66,095. (received June 25, 2016)		
8)	<u>New Business-</u>		
8.a)	Director's Report		C.Ferlito / E.Elsner
	C.Ferlito submitted full written report to Board. J.Sgarlata wants it noted that someone should have been present to represent the library.		
	Adjournment: Next regular board meeting is 7 pm on Tuesday August 02, 2016.		
	Motion:	- 2nd:	In favor: M.Becker K.Mantaro L.Walker G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: C.Santos
			Motion: Passes