

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting Tuesday, June 06, 2017 7:04pm - 8:04pm	Board Members Present :		Others :	Visitors :
	Miles Becker		Carol Ferlito (D.OPL)	Theresa Slosek (FOL)
	George DeMass	Dr. Joseph Sgarlata (Policy)		
	Kathleen Mantaro (VP)	Lee Walker Jr.		
	Andrea Ross (Recording Secretary)			

#	Item	Presenter	Action
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1) Approval and Additions to Agenda	K.Mantaro	official action
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Drop item 8.e (discussion and vote at item 8.d at 02-May-2017 Oswego Public Library Board of Trustees Regular Board Meeting)
 Renumber item 8.f to 8.e.

Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for **06-June-2017**

Motion: G.DeMass	- 2nd: J.Sgarlata	In favor: M.Becker G.DeMass	K.Mantaro A.Ross	L.Walker J.Sgarlata	Opposed:	Absent: C.Santos	Motion: Passes
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Additional edit needed: Correct date in item 8.c from "May" to "April"

Motion to Accept **REVISION TO** Oswego Public Library Board of Trustees Regular Board Meeting Agenda for **06-June-2017**

Motion: J.Sgarlata	- 2nd: G.DeMass	In favor: M.Becker G.DeMass	K.Mantaro A.Ross	L.Walker J.Sgarlata	Opposed:	Absent: C.Santos	Motion: Passes
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2) Welcome and Public Comment	K.Mantaro	greetings
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Greetings to FOL member Theresa Slosek

- News from FOL:
 - FOL will provide refreshments for OPL 160th Anniversary event, 5:30pm-7:30pm 14-June-2017
 - FOL wishes to buy sign for front of OPL (Name, hours, website, phone#).
 - G.DeMass and M.Niess are on the sign committee to represent the OPL
 - OPL is now on city website as a community service

3) Correspondence	K.Mantaro
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Letter received from patron objecting to OPL owning film "The Hateful Eight" ; C.Santos is addressing the issue.

4) Approval of Minutes of Regular Board Meeting Tuesday May 02, 2017	A.Ross	official action
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Motion to Accept Minutes of Tuesday 02-May-2017 Regular Board Meeting

Motion: L.Walker	- 2nd: J.Sgarlata	In favor: M.Becker G.DeMass	K.Mantaro A.Ross	L.Walker J.Sgarlata	Opposed:	Absent: C.Santos	Motion: Passes
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5) Financial Report	M.Niess	report
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Motion to Receive and File Financial Report

Motion: G.DeMass	- 2nd: M.Becker	In favor: M.Becker G.DeMass	K.Mantaro A.Ross	L.Walker J.Sgarlata	Opposed:	Absent: C.Santos	Motion: Passes
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6) Committee Reports-

6.a) Finance Committee (M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella)	M.Niess	no report
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6.b) Building Committee (L.Walker, C.Ferlito, G.Krul)	L.Walker	report
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C.Ferlito gave summary of issues

- Leaks occurring again, have been fixed
- Adding to SAMS grant list: repair windows
- Amity Pest Control called for spiders
- Security
 - Panic button false-triggered after hours. L.Walker will be on list to call if others unavailable. C.Ferlito->E.Elsner->G.Krul->L.Walker
 - There was an additional attempted break-in
- K.Mantaro will have someone look at the computer room floor
- With G.Krul out, someone will be needed to cut the grass

6.c) Personnel Committee (K.Mantaro, J.Sgarlata, G.DeMass)	K.Mantaro & J.Sgarlata	no report
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Board of Trustees, in accordance with OPL policies and procedures will enter into Executive Session to discuss the personnel matters of :
 items 6.c.1 "Discussion: Technical Instructor Position" and 6.c.2 "Discussion: Library Clerk Position"

Motion to go into Executive Session at 7:27pm

Motion: L.Walker	- 2nd: M.Becker	In favor: M.Becker G.DeMass	K.Mantaro A.Ross	L.Walker J.Sgarlata	Opposed:	Absent: C.Santos	Motion: Passes
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Motion to come out of Executive Session at 7:42pm

Motion: L.Walker	- 2nd: G.DeMass	In favor: M.Becker G.DeMass	K.Mantaro A.Ross	L.Walker J.Sgarlata	Opposed:	Absent: C.Santos	Motion: Passes
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- Item 6.c.1 "Discussion: Technical Instructor Position" will be voted on at 8.d
- Item 6.c.2 "Discussion: Library Clerk Position" will be tabled until August, when test results are available

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6) Committee Reports- (continued)

6.d)	Policy Committee (J.Sgarlata)	J.Sgarlata	no report
6.e)	Library Services Committee (A.Ross, E.Elsner, C.Wilcox, D.Collins, K.Swartz, M.Redding)	A.Ross	no report
6.f)	Technology Committee (A.Ross, E.Elsner, C.Wilcox)	A.Ross	no report
6.g)	Art Gallery Committee (C.Ferlito, E.Elsner)	C.Ferlito	no report
6.h)	Nomination Committee (C.Santos, G.DeMass) Board of Trustees nominations for 2017-2018 will be made at the July Regular Board Meeting	K.Mantaro	Report

7) Old Business-

7.a)	Discussion: Library Security Concerns As discussed in 6.b, L.Walker will be on the call list for issues afterhours and calls from security company.	C.Ferlito	discussion
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8) New Business-

8.a)	Director's Report Submitted electronically to Board : see full report for details <ul style="list-style-type: none"> OPL has now received all 2015/2016 balance owed by Oswego City School District. The 2016/2017 tabulation ends 30-June-2017 AmeriCorps <ul style="list-style-type: none"> AmeriCorps person for OPL in training, will start work soon OPL will cover half cost of AmeriCorps person for BookMobile in support of the continued service Custodian out, have temporary fill-in. Vote at 8.e to have person cover weekends regularly. Events <ul style="list-style-type: none"> 160th Anniversary celebration, headed by E.Elsner 5:30pm-7:30pm 14-June-2017 3D print event in partnership with Penfield Library at SUNY Oswego 20-Jun-2017 OPL 2017/2018 budget passed 2-1, 2179 "yes" votes OPL was approved for a grant from The Shineman Foundation to replace the book drop box Auditors yearly visit planned 17-18 July 2017 	C.Ferlito/E.Elsner	report									
8.b)	Discussion: "Leave a Legacy" Leave a Legacy held a meeting 01-June-2017 at the Marine Museum. OPL has been a member for 5 years. K.Mantaro suggests looking into more fundraising opportunities for OPL	C.Ferlito										
8.c)	Motion to Accept Resignation of Ms. Crystal Wilcox Motion to accept the resignation of Ms. Crystal Wilcox, effective 30-April-2017											
	<table border="1"> <tr> <td>Motion: J.Sgarlata</td> <td>- 2nd: M.Becker</td> <td>In favor: M.Becker G.DeMass</td> <td>K.Mantaro A.Ross</td> <td>L.Walker J.Sgarlata</td> <td>Opposed:</td> <td>Absent: C.Santos</td> <td>Motion: Passes</td> </tr> </table>	Motion: J.Sgarlata	- 2nd: M.Becker	In favor: M.Becker G.DeMass	K.Mantaro A.Ross	L.Walker J.Sgarlata	Opposed:	Absent: C.Santos	Motion: Passes			
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8.d)	Motion to Approve Hiring Erin Lohnas as Technology Instructor Discussion held at item 6.c.1 Motion to Approve Hiring Erin Lohnas as a provisional Technology Instructor at a salary of \$32,186.00. To retain this position, the provisional candidate will need to successfully score in the top three of eligible candidates on the Civil Service exam.											
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8.d)	Motion to Approve Hiring David Woolworth as PT/Cleaner Motion to approve hiring David Woolworth as PT/Cleaner at minimum wage (\$10.40/hr) to work Saturday & Sunday for a maximum of 8 hours per weekend, and any additional hours needed should the custodian be absent											
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Adjournment: Next regular board meeting is 7 pm on Tuesday July 11, 2017.

	Motion to Adjourn											
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