

<b>OSWEGO PUBLIC LIBRARY</b> <b>Board of Trustees Agenda</b> <b>Regular Board Meeting</b> <b>Tuesday 06-March-2018</b> <b>7:04pm - 7:38pm</b>	Board Members <b>Present</b> :		Others :	Visitors :
			Carol <b>Ferlito</b> (D.OPL)	
	George <b>DeMass</b>	Dr. Joseph <b>Sgarlata</b> (Policy)		
	Kathleen <b>Mantaro</b> (VP)	Lee <b>Walker</b> Jr.		
	Andrea <b>Ross</b> (Recording Secretary)			

#	Item	Presenter	Action
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<b>1) Approval and Additions to Agenda</b>	K.Mantaro	official action
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Item 8b added						
Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for <b>06-March-2018</b>						
<b>Motion:</b>	<b>- 2nd:</b>	<b>In favor:</b>	<b>Opposed:</b>	<b>Absent:</b>	<b>Motion:</b>	
A.Ross	G.DeMass	K.Mantaro L.Walker		M.Becker C.Santos	<b>Passes</b>	
		G.DeMass A.Ross J.Sgarlata				

<b>2) Welcome and Public Comment</b>	K.Mantaro	greetings
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No public present
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<b>3) Correspondence</b>	K.Mantaro
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No correspondence received
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<b>4) Approval of Minutes of Regular Board Meeting Tuesday 13-February-2018</b>
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Motion to Accept Minutes of Tuesday 13-February-2018 Regular Board Meeting						
<b>Motion:</b>	<b>- 2nd:</b>	<b>In favor:</b>	<b>Opposed:</b>	<b>Absent:</b>	<b>Motion:</b>	
J.Sgarlata	G.DeMass	K.Mantaro L.Walker		M.Becker C.Santos	<b>Passes</b>	
		G.DeMass A.Ross J.Sgarlata				

<b>5) Financial Report</b>	M.Niess	report
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M.Niess not present, Rosemary Scullin submitted budget to Board						
J.Sgarlata & C.Ferlito saw nothing unusual in the budget numbers						
Motion to Receive and File March 2018 Financial Report						
<b>Motion:</b>	<b>- 2nd:</b>	<b>In favor:</b>	<b>Opposed:</b>	<b>Absent:</b>	<b>Motion:</b>	
G.DeMass	A.Ross	K.Mantaro L.Walker		M.Becker C.Santos	<b>Passes</b>	
		G.DeMass A.Ross J.Sgarlata				

<b>6) Committee Reports-</b>
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<b>6.a) Finance Committee</b> (M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella)	M.Niess	no report
<b>6.b) Building Committee</b> (L.Walker, C.Ferlito, G.Krul)	L.Walker & C.Ferlito	report
<ul style="list-style-type: none"> <li>• C.Ferlito reports <ul style="list-style-type: none"> <li>∞ Leaks on lower level got worse, Upstate Heating &amp; Plumbing was able to come Tuesday 06-March-2018, library closed 9am-noon to accommodate fix. (It will still take one week for all air to clear out of pipes)</li> <li>∞ Chem Aqua has not sent new contract, lack of contact from company necessitates looking into other companies, Upstate will provide list of possible alternatives.</li> </ul> </li> </ul>		
<b>6.c) Personnel Committee</b> (K.Mantaro, J.Sgarlata, G.DeMass)	K.Mantaro, J.Sgarlata, G.DeMass	no report
<b>6.d) Policy Committee</b> (J.Sgarlata)	J.Sgarlata & K.Mantaro	report
<ul style="list-style-type: none"> <li>• J.Sgarlata looked into the opt out policies at other libraries (very few have such a policy in place) <ul style="list-style-type: none"> <li>∞ ACA requirements are for 50+ employees (OPL is far under that threshold).</li> <li>∞ Money received in lieu of insurance is taxable</li> <li>∞ Standard 5+years of service for option to be available</li> </ul> </li> </ul>		
<b>6.e) Library Services Committee</b> (A.Ross, E.Elsner, K.Swartz, M.Redding)	A.Ross	no report
<b>6.f) Technology Committee</b> (A.Ross, E.Elsner)	A.Ross	no report
<b>6.g) Art Gallery Committee</b> (C.Ferlito, E.Elsner)	C.Ferlito & E.Elsner	report
<ul style="list-style-type: none"> <li>• Kathy Carr (OPL employee) has provided needlework art for display.</li> </ul>		

<b>OSWEGO PUBLIC LIBRARY</b> <b>Board of Trustees Agenda</b> <b>Regular Board Meeting</b> <b>Tuesday 06-March-2018</b> <b>7:04pm - 7:38pm</b>	<b>Board Members Present :</b>		<b>Others :</b>	<b>Visitors :</b>
			Carol <b>Ferlito</b> (D.OPL)	
	George <b>DeMass</b>	Dr. Joseph <b>Sgarlata</b> (Policy)		
	Kathleen <b>Mantaro</b> (VP)	Lee <b>Walker</b> Jr.		
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#	Item	Presenter	Action
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**7) Old Business-**

**7.a) Discussion: DASNY Grant**

**K.Mantaro & C.Ferlito**

- C.Ferlito is waiting to hear from lawyer about final signature

**7.b) Motion: NYS Report**

**K.Mantaro & C.Ferlito**

- NYS Report needs Confirmation the Board of Trustees read and approved
- Motion to pass a resolution of assurance that The library operated in accordance with all provisions of Education Law and Regulations of the Commissioner, and assures that the Annual Report was reviewed and accepted by the Oswego Library Board of Trustees on 06-March-2018

<b>Motion:</b> J.Sgarlata	<b>- 2nd:</b> L.Walker	<b>In favor:</b> G.DeMass A.Ross J.Sgarlata	<b>Opposed:</b>	<b>Absent:</b> M.Becker C.Santos	<b>Motion:</b> <b>Passes</b>
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**8) New Business-**

**8.a) Director's Report**

**C.Ferlito**

**report**

- Submitted electronically to Board : see full report for details
- C.Ferlito highlighted upcoming deadlines for the Board
    - ∞ Board must pass resolution at 03-April-2018 meeting if 2% budget cap will be exceeded.
    - ∞ Board should identify replacement members for two open seats by 03-April-2018 meeting if deadlines for petitions and newspaper ads are to be met.
    - ∞ Community vote on Budget scheduled for 15-May-2018

**8.b) Motion: New Line Item in 2018/2019 Budget**

**K.Mantaro**

- Karen Swartz has asked for a budget line on the OPL budget, designated for the Children's Summer Reading Program.
- Finding all funding out in the community is more difficult each year, and takes time and effort that could be used on the program itself.
  - Program continues to grow, and numbers over 500 participants.
- Motion to add a line item to the Oswego Public Library 2018/2019 Budget for the Children's Summer Reading Program

<b>Motion:</b> G.DeMass	<b>- 2nd:</b> J.Sgarlata	<b>In favor:</b> G.DeMass A.Ross J.Sgarlata	<b>Opposed:</b>	<b>Absent:</b> M.Becker C.Santos	<b>Motion:</b> <b>Passes</b>
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**Adjournment: Next regular board meeting is 7 pm on Tuesday 03-April-2018**

Motion to Adjourn

<b>Motion:</b> G.DeMass	<b>- 2nd:</b> L.Walker	<b>In favor:</b> G.DeMass A.Ross J.Sgarlata	<b>Opposed:</b>	<b>Absent:</b> M.Becker C.Santos	<b>Motion:</b> <b>Passes</b>
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