

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Emergency Board Meeting Tuesday, May 26, 2015 7:05pm - 7:40pm	Board Members Present :		Others :	Visitors :
		Cathy Santos (President)	Carol Ferlito (D.OPL)	Rameen Mohammadi (SUNY Oswego)
	Kathleen Mantaro (VP)	Dr. Joseph Sgarlata (Policy)		Chuck Harrington (insurance)
	Mercedes Niess (Fiscal Officer)	Lee Walker Jr.		Theresa Slosek (FOL/Bookmobile)
	Andrea Ross (Recording Secretary)			

#	Item	Presenter	Action
1)	Approval and Additions to Agenda Special meeting to Discuss the ownership issue of the Bookmobile numbered 7.a, as in meeting agenda of the 05-May-15 Regular Board Meeting Several provisos were made to the motion, as noted below Motion: - 2 nd : In favor: Opposed: Absent: Motion: Passes	C.Santos	official action
2)	Welcome and Public Comment A vote is needed tonight (26-May-15) to move forward on the Bookmobile, prior to the expiration of the YMCA's ownership of the vehicle (31-May-15) In addition to six members of the OPL Board, and the OPL Director, attending are Theresa Slosek, Rameen Mohammadi, and Chuck Harrington	C.Santos	greetings
7)	Old Business-		
7.a)	Oswego Bookmobile The following is a summary (not a transcript) of the discussion held on the Bookmobile title. Items/topics are grouped by those who presented the issues or information. OPL does not retain a lawyer; John Allen (attorney for the Maritime Museum) was consulted as a "friend of the library" Kevin Caraccioli was recommended as an expert on 501.c.3. Kathy Mantaro is the liaison between the Bookmobile and the Oswego Public Library Mercedes Niess : - Information provided by John Allen : + recommended that the OPL hire the driver, but as all OPL staff must be CSEA, the library is unable to do this. + recommended that OPL have a special committee designated for the Bookmobile + does not believe that the Bookmobile is in conflict with the OPL's charter - all parties would benefit from a written agreement spelling out who will be responsible for what aspects of the Bookmobile (title, insurance, driver, 501.c.3.,etc) Carol Ferlito notes : - this is a one-year stop-gap so the Bookmobile can pursue its own 501.c.3. - notified OPL staff of special meeting date/time, in case they wish to express concerns Cathy Santos notes : - the OPL has NO responsibility for the vehicle, as the 501.c.3. and insurance are under the College Foundation; OPL will take title ONLY - also (in addition to C.Ferlito) extended an invitation to the OPL staff to attend this special meeting and share concerns - communicated to OPL staff that the Board wants OPL staff to weigh-in Chuck Harrington notes : - The Bookmobile group has been unable to locate the title; the YMCA had not responded to inquiries prior to 26-May-15 meeting + if title is not found = an application for lost title must be made to the DMV, which will take time = If Bookmobile is to be at the Lions Club Craft Fair on 07-Jun-15, dealer plates will be needed (Theresa Slosek notes the Lions Club has donated \$500 toward a new vehicle) - liability can be dropped by OPL at the end of the season (August), since the vehicle will not be driven. - insurance will be based on the purchase price of \$29,500 - vehicle is a 1998 CA/IN (custom build) Kathy Mantaro notes : - this is the start of the Bookmobile's 5th season - the Bookmobile driver + has been paid for by the Bookmobile the first four seasons + the 2014 driver was also the driver for Christian Brothers Academy + has to be civil service, and pass the test - the Bookmobile is technically an RV, not a bus, despite the name - K.Mantaro, Chuck Harrington, C.Ferlito discussed insurance for Bookmobile; would trigger additional costs to OPL insurance? - the Bookmobile season + begins with an appearance in the July 4th Parade in Oswego and ends in August (7-8 week season) + there are 17 stops per week + locations vary (based on low ELA performance, poverty levels, etc) + five elementary schools are visited, along with the Middle School and Little Lukes (which also provides a reading specialist) + will include participation in Harborfest; Entergy is a contributor to both + will include coordination with the Credit Union's movie night (book tie-ins to the films) - there have been concerns over conflicts in the missions of OPL and the Bookmobile + Hope Mazzarati (Bookmobile) and Karen Swartz (OPL) are coordinating the schedules of summer programs to avoid overlap - the Bookmobile has generously been stored "in kind" at the Port Authority	K.Mantaro	discussion
	Oswego Bookmobile (cont. on next page)		

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7.a)	Oswego Bookmobile (cont.)	K.Mantaro	discussion						
	<p>Rameen Mohammadi notes :</p> <ul style="list-style-type: none"> - SUNY Oswego / The College Foundation is unable to take title because of being a state entity - Bookmobile statistics <ul style="list-style-type: none"> + has given away to children in excess of 20,000 books + there are 1900 children in the district + the average child visits the Bookmobile three times per season + some children visit two-three times per week + kids self-identify to track reading + the Oswego School District provides snacks + children often stay for the full hour site visit + children can have a reading specialist read to them during the visit + income-level questions are not asked of individuals, instead the poverty levels of the various stops/locations are tracked (visits focused on higher poverty areas). - he will check on insurance for driver - Answering a question from Joe Sgarlata; the School District will take care of Bookmobile maintenance - the Bookmobile cannot be a regular RV, as the weight of the books necessitated a stronger chassis <p>Motion to approve the proposal from the Oswego Bookmobile Program to take title to, and legal ownership of, the bookmobile vehicle, pending the following provisos:</p> <ol style="list-style-type: none"> 1) A legal contract is drawn up, to be paid for by the Bookmobile group 2) Title issues are addressed and all paperwork is in order 3) There are no costs incurred by the Oswego Public Library 4) The College Foundation will continue to cover insurance, driver, 501.c.3., and other costs 5) The license plates are removed, and liability cancelled in August at the conclusion of the season 6) The title will be held only until 31-May-16; the proposal must be revisited at that time 7) The school district of Oswego will be responsible for summer storage and maintenance of the vehicle 								
	<table border="0"> <tr> <td>Motion: L.Walker</td> <td>- 2nd: M.Niess</td> <td>In favor: M.Becker K.Mantaro C.Santos L.Walker M.Niess A.Ross J.Sgarlata</td> <td>Opposed:</td> <td>Absent:</td> <td>Motion: Passes</td> </tr> </table>	Motion: L.Walker	- 2nd: M.Niess	In favor: M.Becker K.Mantaro C.Santos L.Walker M.Niess A.Ross J.Sgarlata	Opposed:	Absent:	Motion: Passes		
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	Adjournment: Next regular board meeting is 7 pm on Tuesday June 02, 2014.								
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