

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting <b>Tuesday, May 05, 2015</b> <b>7:02pm - 8:32pm</b>	Board Members Present :		Others :	Visitors :
	Miles Becker	Cathy Santos (President)	Carol Ferlito (D.OPL)	Stephanie Magrisi (FOL)
	Kathleen Mantaro (VP)	Dr. Joseph Sgarlata (Policy)		George Demass (Board Nominee)
	Mercedes Niess (Fiscal Officer)	Lee Walker Jr.		Larry Mayo (NCLS)
	Andrea Ross (Recording Secretary)			David White (visitor)

#	Item	Presenter	Action															
1)	<u>Approval and Additions to Agenda</u> Added 8.d Added 5.a <b>Motion:</b> - 2 <sup>nd</sup> : <b>In favor:</b> <b>Opposed:</b> <b>Absent:</b> <b>Motion:</b> M.Niess                    J.Sgarlata                    M.Becker                    K.Mantaro                    C.Santos                    L.Walker                    M.Niess                    A.Ross                    J.Sgarlata                    Passes	C.Santos	official action															
2)	<u>Welcome and Public Comment</u> C.Santos Welcomes George Demass, who is running in the June election for the open trustee position. George gave a brief accounting of his background and past activities. Dave White would like to donate a triptych created by his granddaughter Abigail chamberlain (see vote at 8.d) Larry Mayo of NCLS gave updates and reports, highlights include - internet computers (Steve Bolton will give full very detailed report) - FCC/NYS redefined broadband (25M download, 5M upload); this impacts smaller libraries who now have free Time Warner (5M↑/1M↓). - Time Warner wants to stop supporting nonprofits/free broadband. - In the interests of equality, NCLS will phase out subsidies (for OPL, this is \$190/month) by end of 2016. OPL will need to budget/find funds. - erates is a subsidy not currently in use (nonprofit and long distance, requires lots of paperwork for little money) - Federal subsidies will phase in for some by 2019, but this is tied to filtering, which Oswego does not do - NCLS has new perk - libraries can borrow money from NCLS to purchase computers - free emagazines - NCLS will lose inde videos with change in provider, but will obtain videos through secondary source <b>Indiflix</b> Stephanie Magrisi reported that the FOL annual election was held for officers.	C.Santos	greetings															
3)	<u>Correspondence</u> NNYLN letter concerning 2015 NNYLN Ballot; Board must submit a vote 9or a blank ballot). C.Santos will submit blank ballot with note to the effect of "No bios, no vote". No information about candidates was included, so the Board does not wish to vote.	C.Santos																
4)	<u>Approval of Minutes of April 07, 2015</u> <b>Motion:</b> - 2 <sup>nd</sup> : <b>In favor:</b> <b>Opposed:</b> <b>Absent:</b> <b>Motion:</b> L.Walker                    M.Becker                    M.Becker                    K.Mantaro                    C.Santos                    L.Walker                    M.Niess                    A.Ross                    J.Sgarlata                    Passes	A.Ross	official action															
5)	<u>Financial Report</u> C.Tascarella has approved the financial report Motion to Receive and file Report <b>Motion:</b> - 2 <sup>nd</sup> : <b>In favor:</b> <b>Opposed:</b> <b>Absent:</b> <b>Motion:</b> M.Becker                    A.Ross                    M.Becker                    K.Mantaro                    C.Santos                    L.Walker                    M.Niess                    A.Ross                    J.Sgarlata                    Passes	M.Niess	report															
5.a)	<u>President's Report</u> C.Santos and K.Mantaro attended April OPL Staff Meeting, shared info from Board, including on Bookmobile. New list of Meeting dates presented to the Board. One Board member will attend each regular 2nd Tuesday OPL Staff Meeting (names of attending Board members included in the schedule below) For meeting times, please consult official schedule <table border="1"> <tr> <td>5-May LBOT Regular Meeting</td> <td>9-Jun Tech, OPL Staff (M.Becker)</td> <td>21-Jul Building</td> </tr> <tr> <td>12-May Services , OPL Staff (K.Mantaro)</td> <td>16-Jun Finance</td> <td>28-Jul Tech , OPL Staff (optional)</td> </tr> <tr> <td>19-May Personnel , Policies</td> <td>23-Jun Services , OPL Staff (optional)</td> <td>4-Aug LBOT Regular Meeting</td> </tr> <tr> <td>26-May Building , OPL Staff (optional)</td> <td>7-Jul LBOT Regular Meeting</td> <td>11-Aug Finance , OPL Staff (A.Ross)</td> </tr> <tr> <td>2-Jun LBOT Regular Meeting</td> <td>14-Jul Personnel , Policy , OPL Staff (J.Sgarlata)</td> <td></td> </tr> </table>	5-May LBOT Regular Meeting	9-Jun Tech, OPL Staff (M.Becker)	21-Jul Building	12-May Services , OPL Staff (K.Mantaro)	16-Jun Finance	28-Jul Tech , OPL Staff (optional)	19-May Personnel , Policies	23-Jun Services , OPL Staff (optional)	4-Aug LBOT Regular Meeting	26-May Building , OPL Staff (optional)	7-Jul LBOT Regular Meeting	11-Aug Finance , OPL Staff (A.Ross)	2-Jun LBOT Regular Meeting	14-Jul Personnel , Policy , OPL Staff (J.Sgarlata)		M.Niess	
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6)	<u>Committee Reports-</u>																	
6.a)	<u>Finance Committee</u> All information needed for the 2015-2016 ballot was submitted Thomas Ebert donation - C.Ferlito and M.Niess have been in contact with him. He will come to Oswego in August to discuss naming opportunity for larger donation in honor of his parents. - C.Santos notes there is out-standing business for capitol campaign in terms of donors / naming recognitions M.Becker will contact Oswego Hospital for information on their Kiosk for donor names	M.Niess																
6.b)	<u>Building Committee</u> L.Walker had no report C.Ferlito reports - that the repair of the wall out front has been completed - Jim Taber will give quote on front steps repair/resetting - Pete Cedone ha been contacted for quote on attic inspection - the bike rake was damaged in car accident; insurance will cover replacement. An "S" shaped rack is recommended - George Krul is contacting an electrician about the light panel - L.Walker will make inquiries about refinishing interior doors and adding window panel to doors (topic will be covered at 5/26 meeting0	C.Ferlito & L.Walker	report															
6.c)	<u>Personnel Committee</u> Meeting to be held on 5/19; K.Mantaro needs committee to address issue of a disgruntled patron	K.Mantaro & J.Sgarlata	no report															

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	Miles <b>Becker</b>	Cathy <b>Santos</b> (President)	Carol <b>Ferlito</b> (D.OPL)	Stephanie <b>Magrisi</b> (FOL)
	Kathleen <b>Mantaro</b> (VP)	Dr. Joseph <b>Sgarlata</b> (Policy)		George <b>Demass</b> (Board Nominee)
	Mercedes <b>Niess</b> (Fiscal Officer)	Lee <b>Walker Jr.</b>		Larry <b>Mayo</b> (NCLS)
	Andrea <b>Ross</b> (Recording Secretary)			David <b>White</b> (visitor)

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6.d)	<b>Policy Committee</b> J.Sgarlata has looked into sick leave policy/ extended leave return policy, consulting Civil Service of NYS. - as policies stand, due to civil service rule, the current job descriptions do not allow for filling in for other staff on extended leave - job descriptions for civil service staff would need to be redefined so they can cover for other staff (civil service has limits to reassignment) - if not a non-competitive civil service position such as aide or cleaner, filling in for absent staff is permissible J.Sgarlata will work on this policy, and the committees for Policy and Personnel will discuss options and concerns.	J.Sgarlata	no report																														
6.e)	<b>Library Services Committee-</b> M.Niess will contact Mike Redding about two volunteers secured to restock Tourism Display.	A.Ross	report																														
6.f)	<b>Technology Committee-</b>	A.Ross	no report																														
6.g)	<b>Art Gallery Committee-</b>	C.Ferlito / E.Elsner	no report																														
6.h)	<b>Nomination Committee-</b>	C.Ferlito / E.Elsner	no report																														
7)	<b>Old Business-</b>																																
7.a)	<b>Oswego Bookmobile</b> Board does not have enough information to vote at this time. M.Niess will contact an attorney to advise Board on liability, and other issues. The Board would like an outline of how many years OPL would take ownership of the Bookmobile, and other responsibilities and expectations of the OPL. K.Mantaro will liaise with the Bookmobile representatives. Tabled pending additional discussion and research. Board may need a special meeting, prior to the next regular meeting to meet Bookmobile/YMCA timelines.	K.Mantaro	discussion																														
	<table border="0"> <tr> <td><b>Motion:</b></td> <td>- 2<sup>nd</sup>:</td> <td><b>In favor:</b></td> <td><b>Opposed:</b></td> <td><b>Absent:</b></td> <td><b>Motion:</b></td> </tr> <tr> <td>M.Niess</td> <td>L.Walker</td> <td>M.Becker M.Niess</td> <td></td> <td></td> <td>Passes</td> </tr> <tr> <td></td> <td></td> <td>K.Mantaro A.Ross</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>C.Santos J.Sgarlata</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>L.Walker</td> <td></td> <td></td> <td></td> </tr> </table>	<b>Motion:</b>	- 2 <sup>nd</sup> :	<b>In favor:</b>	<b>Opposed:</b>	<b>Absent:</b>	<b>Motion:</b>	M.Niess	L.Walker	M.Becker M.Niess			Passes			K.Mantaro A.Ross						C.Santos J.Sgarlata						L.Walker					
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8)	<b>New Business-</b>																																
8.a)	<b>Director's Report</b> A full copy of the report was emailed to the Board. 360 reels of microfilm were sent to Canton for digitization; Penfield Library's film will be reviewed first, as it is of higher quality. Personnel is now back to full roster (rosemary Scullin is appreciative of all the support) C.Ferlito thanks Board, staff, and volunteers for all the help over the last two months Map displayed on 1st Street has been sent to Mitchell 's Oswego Speedway Press to be replicated. John Henry has agreed to donate the cost of the replication. Two AmeriCorps are set to start, a third will be interviewed.	C.Ferlito / E.Elsner	report																														
8.b)	<b>Approval to retain the auditor for review of the financial records for the 2014-2015 fiscal year</b> Motion to approve contacting the auditor for review of the financial records for the 2014-2015 fiscal year <b>Motion:</b> - 2 <sup>nd</sup> : J.Sgarlata M.Becker <b>In favor:</b> M.Becker K.Mantaro C.Santos L.Walker M.Niess A.Ross J.Sgarlata <b>Opposed:</b> <b>Absent:</b> Motion: Passes Motion must be amended changing "contact" to "retain" <b>Motion:</b> - 2 <sup>nd</sup> : C.Santos M.Becker <b>In favor:</b> M.Becker K.Mantaro C.Santos L.Walker M.Niess A.Ross J.Sgarlata <b>Opposed:</b> <b>Absent:</b> Motion: Passes Motion : Approval to retain the auditor for review of the financial records for the 2014-2015 fiscal year <b>Motion:</b> - 2 <sup>nd</sup> : J.Sgarlata M.Becker <b>In favor:</b> M.Becker K.Mantaro C.Santos L.Walker M.Niess A.Ross J.Sgarlata <b>Opposed:</b> <b>Absent:</b> Motion: Passes	M.Niess	report																														
8.c)	<b>Approve the services of structural engineer Pete Cedrone to inspect and provide written recommendations for the repair of the upper attic cracked brick wall at \$110.00/hour, not to exceed \$500.00</b> See Building Committee report for detailed information <b>Motion:</b> - 2 <sup>nd</sup> : J.Sgarlata M.Becker <b>In favor:</b> M.Becker K.Mantaro C.Santos L.Walker M.Niess A.Ross J.Sgarlata <b>Opposed:</b> <b>Absent:</b> Motion: Passes	C.Ferlito & L.Walker																															
8.d)	<b>Donation of Original Triptych of the Oswego Public Library by Abigail Chamberlain</b> Motion to accept art donation from William David White on behalf of Abigail Chamberlain of an original triptych of the Oswego Public Library <b>Motion:</b> - 2 <sup>nd</sup> : M.Becker L.Walker <b>In favor:</b> M.Becker K.Mantaro C.Santos L.Walker M.Niess A.Ross J.Sgarlata <b>Opposed:</b> <b>Absent:</b> Motion: Passes																																
	<b>Adjournment: Next regular board meeting is 7 pm on Tuesday June 02, 2014.</b> <b>Motion:</b> - 2 <sup>nd</sup> : J.Sgarlata L.Walker <b>In favor:</b> M.Becker K.Mantaro C.Santos L.Walker M.Niess A.Ross J.Sgarlata <b>Opposed:</b> <b>Absent:</b> Motion: Passes																																