

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting Tuesday, November 01, 2016 7:00pm - 7:56pm	Board Members Present :		Others :	Visitors :
	Miles Becker	Cathy Santos (Pres)	Carol Ferlito (D.OPL)	Stephanie Magrisi (FOL)
	George DeMass	Dr. Joseph Sgarlata (Policy)		
	Kathleen Mantaro (VP)			
	Andrea Ross (Recording Secretary)			

#	Item	Action	Presenter
1)	Approval and Additions to Agenda	official action	C.Santos
	Motion to Accept Agenda Motion: - 2 nd : M.Becker A.Ross In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata Opposed: Absent: L.Walker Motion: Passes		
2)	Welcome and Public Comment	greetings	C.Santos
	Stephanie Magrisi reports for FOL - Thank you to OPL Board of Trustees for approving the 2017 minigolf events - Spaghetti dinner with the Mason Lodge will be held 19-FEB-17, tickets are \$8/ea - 2016 gift wrapping fundraiser at River's End Book Store will be held 10-DEC-16 thru 23-DEC-16		
3)	Correspondence		C.Santos
	• None received by C.Santos • C.Ferlito received a "Thank You" letter from Senator Richie for agreeing to oversee the "Little Library" in Minetto		
4)	Approval of Minutes of 04-October-2016	official action	A.Ross
	No corrections noted. Motion: - 2 nd : J.Sgarlata G.DeMass In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata Opposed: Absent: L.Walker Motion: Passes		
5)	Financial Report	report	
	J.Sgarlata - did not see anything out of ordinary Motion to Receive and File Financial Report Motion: - 2 nd : M.Becker A.Ross In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata Opposed: Absent: L.Walker Motion: Passes		
6)	Committee Reports-		
6.a)	Finance Committee		
	C.Ferlito received letter from OCSD requesting a chargeback of \$3,459.90, and dating back to 2011. The law OCSD is basing their bill upon ("School District Tax Refunds & Public Libraries" Chapter 546 (S.2003) • RPTL § 726 RPTL § 726(1)(c)) was not signed by the Governor until December 2014, and not in effect until January 2015. Steve Bolton, Director of NCLS advised OPL seek legal assistance on whether or not OPL must pay the full amount. Cindy Tascarella advises the Board President (Cathy Santos) send a letter stating that other downstate libraries have not paid chargeback retroactive to before the law was in effect.		
6.a.1)	Remittance of 2013/2014 and 2014/2015 refunds to the Oswego School District		
	J.Sgarlata recommends tabling the motion to pay 2013/2014 and 2014/2015 until OPL has heard back from OCSD on the reasoning of retroactive charges to before the law was in effect, and until a tax lawyer can be consulted as to OPL's obligations. Motion to table approval of remittance payment to the Oswego School District's chargeback for the years 2013/2014 and 2014/2015 in the amount of \$2,993.89 Motion: - 2 nd : J.Sgarlata G.DeMass In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata Opposed: Absent: L.Walker Motion: Tabled		
6.a.2)	Remittance of 2015/2016 refunds to the Oswego School District		
	C.Ferlito suggests C.Santos include in the letter that the \$466.01 payment is one time only, and that the OPL objects to the payment. Motion to amend 6.a.2 to include "pending agreement between OCSD and OPL" Motion: - 2 nd : J.Sgarlata M.Becker In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata Opposed: Absent: L.Walker Motion: Passes		
	Motion to Approve remittance of 2015/2016 refunds to the Oswego School District for Spiritas in the amount of \$466.01, pending agreement between OCSD and OPL. Motion: - 2 nd : J.Sgarlata M.Becker In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata Opposed: Absent: L.Walker Motion: Passes		
6.b)	Building Committee		C.Ferlito & L.Walker
	No official committee meetings have been held, but C.Ferlito and George Krul meet regularly C.Ferlito : - Window painting is complete - Foundation pointing underway. - Leak in Children's area during intense rain, source not yet found		

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6.c)	<u>Personnel Committee</u>		K.Mantaro & J.Sgarlata
	Request made to Board regarding insurance reimbursement. As this is a personnel matter, Board went into Executive Session to discuss.		
	Motion to go into Executive Session at 7:17pm		
	Motion: J.Sgarlata	- 2nd: M.Becker	In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: L.Walker
			Motion: Passes
	Motion to come out of Executive Session at 7:26pm		
	Motion: J.Sgarlata	- 2nd: M.Becker	In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: L.Walker
			Motion: Passes
	Board will vote on insurance matter at item 8.d		
6.d)	<u>Policy Committee</u>		J.Sgarlata
	No report		
6.e)	<u>Library Services Committee-</u>		A.Ross
	No report		
6.f)	<u>Technology Committee-</u>		A.Ross
	No report		
6.g)	<u>Art Gallery Committee-</u>		C.Ferlito / E.Elsner
	Seeking next show to hang in the library		
6.h)	<u>Nomination Committee-</u>		G.DeMass
	No report		
7)	<u>Old Business-</u>		
	No old business submitted for discussion		
8)	<u>New Business-</u>		
8.a)	<u>Director's Report</u>		C.Ferlito / E.Elsner
	<ul style="list-style-type: none"> - Barbara Crisafulli made a donation of \$410.00 for an end cap; text of plaque will be "given in memory of John "Mr. John" Sincavage and David Sincavage by their sister Barbara Crisafulli. - The Comptroller report was submitted thanks to the hard work of Rosemary Scullin and Cindy Tascarella - SAMS grant - widow work came in under budget, so interior window work will be done in Spring 2017 - if Board wishes to seek new audit company, search should begin now, with input from C.Tascarella, M.Niess, and R.Scullin - C.Ferlito is working on a budget to submit to FOL - C.Ferlito has had meetings with capstone students from SUNY 		
8.b)	<u>Motion to Approve weddings to take place on Oswego Public Library property</u>		C.Ferlito
	Many considerations of Staff time, liability, and impact on usual services.		
	Motion to Approve weddings to take place on Oswego Public Library property		
	Motion: G.DeMass	- 2nd: M.Becker	In favor:
		Opposed: M.Becker G.DeMass	Absent: L.Walker
		K.Mantaro A.Ross	C.Santos J.Sgarlata
			Motion: Fails
8.c)	<u>Motion to approve retaining Ms. Rebecca Speno as legal counsel for Oswego Public Library legal matters.</u>		C.Ferlito
	What issues would the Board take to Ms. Speno? Board wishes to draw up and review a contract.		
	Motion to table approval of retaining Ms. Rebecca Speno as legal counsel for Oswego Public Library legal matters at a cost of \$250.00/hour.		
	Motion: J.Sgarlata	- 2nd: M.Becker	In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: L.Walker
			Motion: Tabled
8.d)	<u>Motion to Approve an employee's request to be further reimbursed for opting out of the Oswego Public</u>		K.Mantaro & J.Sgarlata
	Discussed in Executive Session at 6.c		
	Motion to Approve an employee's request to be further reimbursed for opting out of the Oswego Public Library's insurance plan.		
	Motion: A.Ross	- 2nd: M.Becker	In favor:
		Opposed: M.Becker G.DeMass	Absent: L.Walker
		K.Mantaro A.Ross	C.Santos J.Sgarlata
			Motion: Fails
8.e)	<u>Executive Session - Board of Trustees submission of Director's evaluation performance</u>		K.Mantaro & G.DeMass
	Board of Trustees submission of Director's evaluation performance in accordance with OPL policies and procedures. As this is a personnel matter, Board went into Executive Session to discuss.		
	Motion to go into Executive Session at 7:49pm		
	Motion: J.Sgarlata	- 2nd: M.Becker	In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: L.Walker
			Motion: Passes
	Motion to come out of Executive Session at 7:56pm		
	Motion: J.Sgarlata	- 2nd: M.Becker	In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: L.Walker
			Motion: Passes
	<u>Adjournment: Next regular board meeting is 7 pm on Tuesday December 06, 2016.</u>		
	Motion: J.Sgarlata	- 2nd: M.Becker	In favor: M.Becker K.Mantaro C.Santos G.DeMass A.Ross J.Sgarlata
		Opposed:	Absent: L.Walker
			Motion: Passes