

<b>OSWEGO PUBLIC LIBRARY</b> <b>Board of Trustees Agenda</b> <b>Regular Board Meeting</b> <b>Tuesday, October 03, 2017</b> <b>7:09pm - 7:45pm</b>	<b>Board Members Present :</b>		<b>Others :</b>	<b>Visitors :</b>
	Miles <b>Becker</b>	Cathy <b>Santos</b> (President)	Carol <b>Ferlito</b> (D.OPL)	Theresa <b>Slosek</b> (FOL)
	George <b>DeMass</b>	Dr. Joseph <b>Sgarlata</b> (Policy)		
	Kathleen <b>Mantaro</b> (VP)	Lee <b>Walker</b> Jr.		
	Andrea <b>Ross</b> (Recording Secretary)			

#	Item	Presenter	Action
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<b>1) <u>Approval and Additions to Agenda</u></b>	<b>C.Santos</b>	<b>official action</b>
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Two additions: item 8.3) Boat Name and 8.e) comptroller report  
 Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for **03-October-2017**

<b>Motion:</b> M.Becker	<b>- 2nd:</b> L.Walker	<b>In favor:</b> M.Becker G.DeMass	K.Mantaro A.Ross	C.Santos J.Sgarlata	L.Walker	<b>Opposed:</b>	<b>Absent:</b>	<b>Motion:</b> <b>Passes</b>
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<b>2) <u>Welcome and Public Comment</u></b>	<b>C.Santos</b>	<b>greetings</b>
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Greetings to FOL member Theresa Slosek

- News from FOL:
  - Committee formed to plan sign featuring library hours
    - Committee members: Joe McManus, Mercedes Niess, Janet Hutchinson, George DeMass, and Theresa Slosek
    - Priorities for sign: 1) made locally & 2) overall look and info presented
    - Hunt Signs has presented a few options to the committee, and Rohmbaugh will install the lighting for the sign
    - Goal to have sign installed before winter; must consult with Jim Bell about zoning/permit
    - Board will see final mock-up and vote to approve before sign is made; FOL covering full cost of sign

<b>3) <u>Correspondence</u></b>	<b>C.Santos</b>
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Several gifts received in memory of Annlyn Warner

<b>4) <u>Approval of Minutes of Regular Board Meeting Tuesday 05-September-2017</u></b>	<b>A.Ross</b>	<b>official action</b>
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Motion to Accept Minutes of Tuesday 05-September-2017 Regular Board Meeting

<b>Motion:</b> J.Sgarlata	<b>- 2nd:</b> M.Becker	<b>In favor:</b> M.Becker G.DeMass	K.Mantaro A.Ross	C.Santos J.Sgarlata	L.Walker	<b>Opposed:</b>	<b>Absent:</b>	<b>Motion:</b> <b>Passes</b>
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<b>5) <u>Financial Report</u></b>	<b>M.Niess</b>	<b>report</b>
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M.Niess Excused, J.Sgarlata : no issues to report, nothing out of the ordinary  
 Motion to Receive and File Financial Report

<b>Motion:</b> M.Becker	<b>- 2nd:</b> G.DeMass	<b>In favor:</b> M.Becker G.DeMass	K.Mantaro A.Ross	C.Santos J.Sgarlata	L.Walker	<b>Opposed:</b>	<b>Absent:</b>	<b>Motion:</b> <b>Passes</b>
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<b>6) <u>Committee Reports-</u></b>		
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<b>6.a) <u>Finance Committee</u></b> (M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella)	<b>M.Niess</b>	<b>discussion</b>
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M.Niess Excused, Comptroller and tax cap to be discussed under item 7.a

<b>6.b) <u>Building Committee</u></b> (L.Walker, C.Ferlito, G.Krul)	<b>L.Walker</b>	<b>report</b>
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C.Ferlito reports

- a leak occurred in upper attic due to plugged A/C drain. G.Krul was able to make a fix, but recommends unsealing soldered plug.
- J.Taber will complete the foundation work before winter
- Windows may need to wait until spring

<b>6.c) <u>Personnel Committee</u></b> (K.Mantaro, J.Sgarlata, G.DeMass)	<b>K.Mantaro &amp; J.Sgarlata</b>	<b>report</b>
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Meeting upcoming

<b>6.d) <u>Policy Committee</u></b> (J.Sgarlata)	<b>J.Sgarlata</b>	<b>no report</b>
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<b>6.e) <u>Library Services Committee</u></b> (A.Ross, E.Elsner, D.Collins, K.Swartz, M.Redding)	<b>A.Ross</b>	<b>no report</b>
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<b>6.f) <u>Technology Committee</u></b> (A.Ross, E.Elsner)	<b>A.Ross</b>	<b>no report</b>
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<b>6.g) <u>Art Gallery Committee</u></b> (C.Ferlito, E.Elsner)	<b>C.Ferlito</b>	<b>no report</b>
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<b>6.h) <u>Nomination Committee</u></b> (C.Santos, G.DeMass)	<b>K.Mantaro</b>	<b>no report</b>
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<b>7) <u>Old Business-</u></b>	<b>C.Ferlito</b>	
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<b>7.a) <u>NYS Comptroller Report and Tax Cap Report updates</u></b>	<b>C.Ferlito/E.Elsner</b>	<b>report</b>
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C.Ferlito reports:

- Comptroller Report complete, J.Sgarlata reviewing to confirm sign-off before final submission
- Tax Cap cannot yet be completed, individuals must be designated responsibility for different components. Question if Report is redundant, as community approved budget for 2017/2018

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	Miles <b>Becker</b>	Cathy <b>Santos</b> (President)	Carol <b>Ferlito</b> (D.OPL)	Theresa <b>Slosek</b> (FOL)
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**8) New Business-**

<b>8.a) Director's Report</b>		C.Ferlito/E.Elsner	report
Submitted electronically to Board : see full report for details			
<ul style="list-style-type: none"> <li>• Plaque correction proceeding</li> <li>• Incentive Grant submitted to NCLS</li> </ul>			
<b>8.b) Discussion: Library Sign Committee</b>			Report
Discussion at item 2, board recommends FOL and Committee continue to plan sign			
<b>8.c) Discussion: NCLS Presentation</b>			
NCLS presentation attended by five board members, library staff and FOL member on 19-September-17; another can be scheduled as-needed			
<b>8.d) Discussion: Boat Name</b>			
Numerous votes have been placed online and within the library			
<b>8.e) Motion to submit Comptroller Report</b>			
Motion to submit Comptroller Annual Report for Fiscal Year ending 2017			
<b>Motion:</b> A.Ross	<b>- 2nd:</b> M.Becker	<b>In favor:</b> M.Becker    K.Mantaro    C.Santos G.DeMass    A.Ross        J.Sgarlata	<b>Opposed:</b>
			<b>Absent:</b>
			<b>Motion:</b> <b>Passes</b>

**Adjournment: Next regular board meeting is 7 pm on Tuesday 14-November-2017.**

Motion to Adjourn			
<b>Motion:</b> L.Walker	<b>- 2nd:</b> M.Becker	<b>In favor:</b> M.Becker    K.Mantaro    C.Santos G.DeMass    A.Ross        J.Sgarlata	<b>Opposed:</b>
			<b>Absent:</b>
			<b>Motion:</b> <b>Passes</b>