

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting Tuesday, October 04, 2016 7:00pm - 7:40pm	Board Members Present :		Others :	Visitors :
	Miles Becker	Cathy Santos (Pres)	Carol Ferlito (D.OPL)	Joe McManus (FOL)
	George DeMass	Dr. Joseph Sgarlata (Policy)		Angela Newman (NCLS)
	Kathleen Mantaro (VP)	Lee Walker Jr.		
	Andrea Ross (Recording Secretary)			

#	Item	Action	Presenter
1)	Approval and Additions to Agenda Items added: 9.g) mini golf and 9.h) insurance Motion to Accept Agenda Motion: - 2 nd : G.DeMass M.Becker In favor: M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata Opposed: Absent: Motion: Passes	official action	C.Santos
2)	Welcome and Public Comment Joe McManus (FOL) reports - Things are going well at FOL - Dues have been restructured: \$10 for senior or military and designated category levels were eliminated - Pancake breakfast and Spaghetti Dinner events (in conjunction with the Mason Lodge) are upcoming - FOL wishes to continue the mini golf event in 2017 and seeks the Board's approval for use of the library (vote at 9.g). FOL proposed expansion of the event to have a teen/adult event Sunday night in addition to the kids' event on Monday. This year instead of a bake sale, a basket raffle will be held.	greetings	C.Santos
3)	Correspondence <ul style="list-style-type: none"> Letter from Assemblyman Barclay thanking Karen Swartz (OPL), and Monica Kohler (AmeriCorps) for helping celebrate Barclay's summer reading initiative (Children had a party up in the Children's room and were able to do crafts). Susan McBrirdie of the Bookmobile sent a Thank You to OPL for the help with continuing the program during the transition of ownership of the vehicle. (letter previously received, but read to all Board this night) 		C.Santos
4)	Approval of Minutes of 13-September-2016 No corrections noted. Motion: - 2 nd : J.Sgarlata M.Becker In favor: M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata Opposed: Absent: Motion: Passes	official action	A.Ross
5)	Financial Report J.Sgarlata - S&P Global A- status maintained, report distributed to Board M.Niess out of town: no report to receive or file		M.Niess
6)	Angela Newman - NCLS Library Consultant Angela Newman, Youth and Outreach Services - Big NCLS announcement: mobile ap with cleaner interface to access resources is coming - New family literacy grant cycle - RFP will be released in November - Angela will work with Board to set time for Trustee training at OPL (instead of Board traveling to NCLS)		M.Niess
7)	Committee Reports-		
7.a)	Finance Committee No report		M.Niess
7.b)	Building Committee C.Ferlito updated Board, and included information in Director's Report		C.Ferlito & L.Walker
7.c)	Personnel Committee Request made to Board regarding insurance coverage. As this is a personnel matter, Board went into Executive Session to discuss. Motion to go into Executive Session at 7:24pm Motion: - 2 nd : L.Walker M.Becker In favor: M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata Opposed: Absent: Motion: Passes Motion to add bullet point to 5.12 in Policy Manual Motion: - 2 nd : L.Walker G.DeMass In favor: M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata Opposed: Absent: Motion: Passes Board will vote on insurance matter at item 9.h		K.Mantaro, J.Sgarlata, G.DeMass
7.d)	Policy Committee No report		J.Sgarlata
7.e)	Library Services Committee- No report		A.Ross
7.f)	Technology Committee- No report		A.Ross
7.g)	Art Gallery Committee- No report		C.Ferlito / E.Elsner
7.h)	Nomination Committee- No report		C.Santos

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8)	<u>Old Business-</u>		
8.a)	<u>Discussion: Status of Comptroller's Report</u>		M.Niess
	The audit is not yet completed and returned, and that is needed to complete the Comptroller's Report. As Comptroller's Report must be submitted by 30-October-2016, work on the report may proceed without the audit information.		
9)	<u>New Business-</u>		
9.a)	<u>Director's Report</u>		C.Ferlito / E.Elsner
	<ul style="list-style-type: none"> - Review of workshops and meetings C.Ferlito has attended / will attend (including annual North Country meeting with K.Mantaro) - New book recommendation program - E.Elsner and C.Ferlito will be proctoring exams at OPL (proctor must be a certified librarian) - New security issues reported 02-October-2016 and 03-October-2016 <ul style="list-style-type: none"> -Teens were escorted out of building - Several teens have lost permission to use the library - ICU working out very well; vote to continue contract at item 9.b 		
9.b)	<u>Extension of ICU contract</u>		
	Motion to approve the extension of the ICU contract for six months, as the current contract expires November 2016. The rate remains at \$25.00/hr		
	Motion: M.Becker J.Sgarlata	In favor: M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata	Opposed: Absent: Motion: Passes
9.c)	<u>Discussion of the S&P Gold Bond rating status</u>		C.Ferlito / E.Elsner
	As mentioned in the Financial Report, OPL maintained an A- status with S&P Global; a full report was distributed to Board		
9.d)	<u>Discussion of the status of the SAMS grant</u>		
	Half of the \$50,000.00 SAMS grant has been spent so far on painting the windows (completed) and the foundation pointing work (in progress)		
9.e)	<u>Report from the Oswego County Library meeting held 03-October-2016</u>		C.Ferlito / E.Elsner
	K.Mantaro and C.Ferlito attended topics included a discussion about READ event at APW on 22-October-2016 and a report on the Oswego County Fair		
9.f)	<u>Report from the annual NCLS meeting held 29-September-2016</u>		
	C.Ferlito attended. Presentation held on new reader advisory program and awards presented.		
9.g)	<u>Friends of the Library mini golf event 2017</u>		C.Ferlito / E.Elsner
	Motion to approve 2017 FOL mini golf events : Sunday evening 15-January-2017 and Monday 16-January-2017		
	Motion: L.Walker J.Sgarlata	In favor: M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata	Opposed: Absent: Motion: Passes
9.h)	<u>Insurance action request</u>		
	Motion to approve the request of an employee for a Medicare reimbursement		
	Motion: L.Walker G.DeMass	In favor: Opposed: M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata	Absent: Motion: Fails
	<u>Adjournment: Next regular board meeting is 7 pm on Tuesday November 01, 2016.</u>		
	Motion: L.Walker M.Becker	In favor: M.Becker K.Mantaro C.Santos L.Walker G.DeMass A.Ross J.Sgarlata	Opposed: Absent: Motion: Passes